

**MEMORANDUM  
CHILD NUTRITION PROGRAMS**

**03-08**

**June 11, 2008**

**Amendment to Memorandum 02-08**

**SUBJECT: HEAD START CLAIMS REVISIONS ALERT Change  
in Eligibility Determinations**

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A change in the Head Start Reauthorization Act has resulted in extending eligibility for free meals to **all** children enrolled in Head Start, including those children that do not meet the income eligibility criteria. This change was effective December 12, 2007. Head Start institutions, School Food Authorities, and other institutions that may have claimed NSLP or CACFP meals based on Head Start eligibility, may revise claims dating back to December 12, 2007, for those children enrolled in their programs that were not previously eligible for free meals.

Please submit a revised upward claim for the month of December 2007 reducing the number of Head Start children who were claimed at reduced price or paid rates and increasing the number free for any days between December 12 and December 31, 2007. Indicate on the revised claim that the adjustments are due to the Head Start Reauthorization Act. This is only needed for December as the adjustment begins mid-month. Our office will adjust all claims following December 2007.

Since many schools are closing soon, we wanted you to have this bulletin as documentation to move ahead with the claim revision as soon as possible.

**All claim revisions due to Child Nutrition Programs by  
September 30, 2008**